

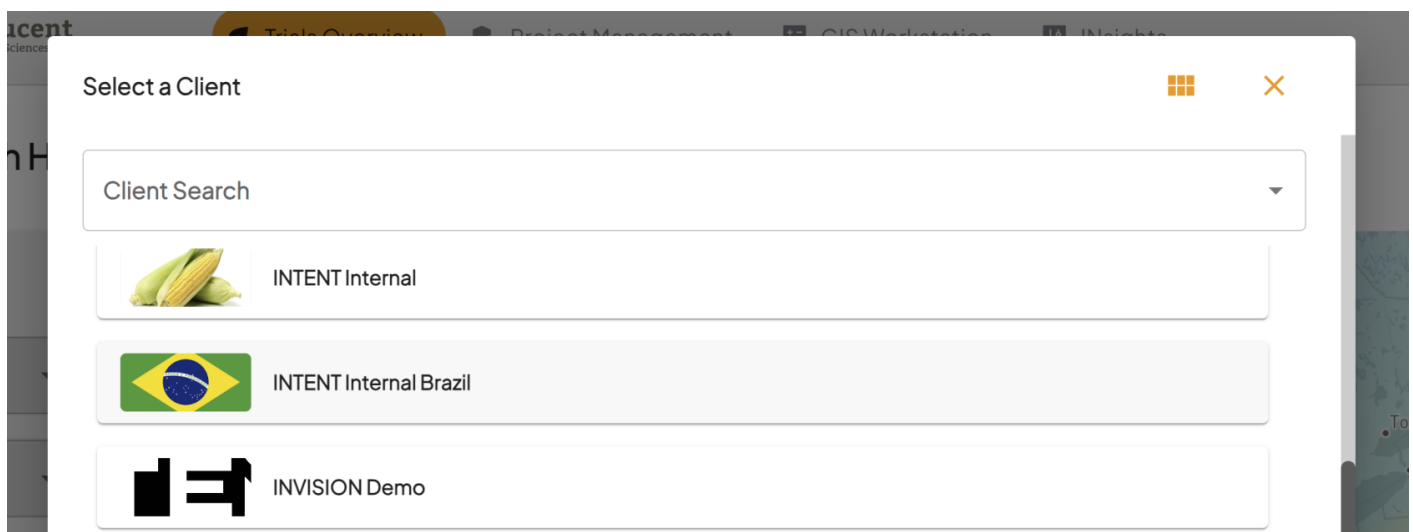
How to Switch Your Active Client

Guide to Finding Your Client in INVISION

Within the INVISION Platform, data is secured and organized by **Client**. This means, you can only see one client's data at a time. Which client you see is controlled through the **Client Switcher**. Follow along on this quick and easy guide to switch your active client in INVISION.

Selecting a Client on Login

- If you have access to multiple clients through the INVISION Platform, when you first login you will be greeted with a window where you can select the client you would like to begin working with.



- Click on the client to select them, and hit the **Switch** button at the bottom of the menu to select this client as the active client for your session.

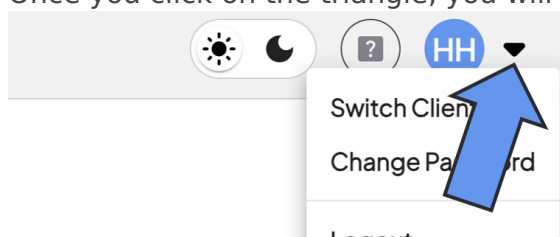
Switching Your Client Mid Session

1. Find Your Initials

- Switching your client after you've logged in to INVISION is simple. Find your initials in the top right corner. There will be a small triangle to the right of your initials.

2. Select Switch Clients

- Once you click on the triangle, you will see several options:



- **Switch Clients:** This is the option to choose if you need to switch your active client.
 - **Change Password:** Selecting this will bring you to a page where you have the option to change your password. For additional help with this, check out our [Guide To Resetting Your INVISION Password](#).
 - **Logout:** Selecting this option will log you out of the INVISION Platform.
-

Revision #3

Created 20 March 2024 15:44:55

Updated 9 December 2024 15:05:57